St. Clair Catholic
District School Board

Hiring the Position of Supervisor – IT Infrastructure

Position:	Supervisor – IT Infrastructure
Union/Association:	Administrative Services Group (ASG)
Posting #:	3938740
Date Posted:	May 5, 2025, 2025
Closing Date:	May 16, 2025, 4:00 p.m.
Employment Status:	Permanent, Full-Time
Work Hours Schedule:	35 hours per week
Location:	Catholic Education Centre, Wallaceburg
Annual Salary Range:	$101,285.81 - $121,597.41
Start Date:	Immediate

If Interested

Send resume quoting posting number in email through Apply To Education -
https://sccdsb.simplication.com/

Summary
The Supervisor IT Infrastructure is responsible for delivering a consistent, reliable, efficient, critical core infrastructure that is utilized throughout the board.

Reporting/Responsibilities

Reporting to the Manager – Information Technology Services, the Supervisor – IT Infrastructure will:

- Provide leadership for IT operations including network infrastructure, firewalls, telecommunications, and cloud services such as Azure, Microsoft 365, Intune, and Teams Phone.
- Implement and enforce network security policies, manage firewalls and segmentation strategies, and oversee web content filtering to maintain a secure and resilient environment.
- Develop and execute strategies for core technologies that align with organizational goals and support long-term innovation and scalability.
- Manage relationships with external vendors, managed service providers, and ministry partners, including contract negotiations and procurement activities.
- Oversee departmental budgets to ensure efficient use of resources and alignment with IT priorities.
- Lead IT projects such as infrastructure improvements and system integrations while ensuring timely issue resolution and improved user experience through support and training.
- Foster a culture of continuous improvement through key performance indicators (KPIs), standardized procedures, collaboration, and a strong customer service focus.

Qualifications and Skills

- A university degree is preferred, or a college diploma from a recognized institution in Computer Science, Information Systems or Business Administration.
- A minimum of 3 to 5 years of progressive experience managing an IT department or leading technical projects.
- Fortinet and Cisco CCNA certifications or equivalent hands-on networking and security experience (required).
- Certifications in PMP, Microsoft 365, Azure Active AD, and Microsoft Server & VMWare
- Proven experience of workstation, server, virtual, network, telecommunication technology.
- Proven experience of cybersecurity and disaster recovery best practices.

Accommodation

The St. Clair Catholic District School Board is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environment. We will accommodate the needs of the applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process; see Accessibility Standards for Customer Service Policy (http://www.st-clair.net/policies.aspx).

Please advise the Human Resource Services Department to ensure your accessibility needs are accommodated throughout this process. Information received relating to accommodation measures will be addressed confidentially.

Thank You

We thank all applicants for their interest; however, only those selected for an interview will be contacted. The successful candidate will be required to provide a satisfactory Criminal Background Check as a condition of employment.

Director of Education
Lisa Demers

Chair of the Board
John Van Heck

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